

2019 Missouri Interpreters Conference Student Representative Application

Name: _____

Phone: _____ Email: _____

Mailing Address: _____

College/University: _____

Instructor/Director Name: _____

Instructor/Director Contact Information: _____

Conference Availability:

As a Student Representative, you should be available to work the full conference (Friday through Sunday) and attend the Student Representative orientation meeting Friday, October 11th at 4:30 p.m.

Due to the limited number of spots available for Student Representatives, all students interested must submit an application and **letter of reference** by a faculty member from the program they attend.

Expectations:

As a Student Representative, you should dress and conduct yourself professionally during the entire conference. Remember that you are not only representing your school, but also MCDHH. You will introduce conference presenters and handle distribution of CEUs to participants. In exchange for your services, you will receive complimentary conference registration. You will be responsible for your own hotel accommodations; there will be a special conference rate available at Tan-Tar-A Resort. You will receive a confirmation email once the application has been received.

Application:

Complete this form and return **with letter of reference** to MCDHH by September 20, 2019. Either email all documents to studentrepresentatives@mcdhh.mo.gov or mail to MCDHH at 3216 Emerald Lane, Suite B, Jefferson City, MO 65109.

Registration:

Do NOT send in payment for student registration if you are applying to be a student representative. The Early Bird rate will be honored for those that are not selected to be a representative for this year's conference.

FOR OFFICE USE ONLY _____
REC'D DATE | REC'D BY | ACCEPTED | EMAIL SENT | INITIALS | COMP SELECTED | CONTRACT REC'D DATE | REC'D BY