

**Where Am I Going & How Do I Get There:  
Creating A Smart Professional  
Development Plan**

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Amy Miller

# Introductions

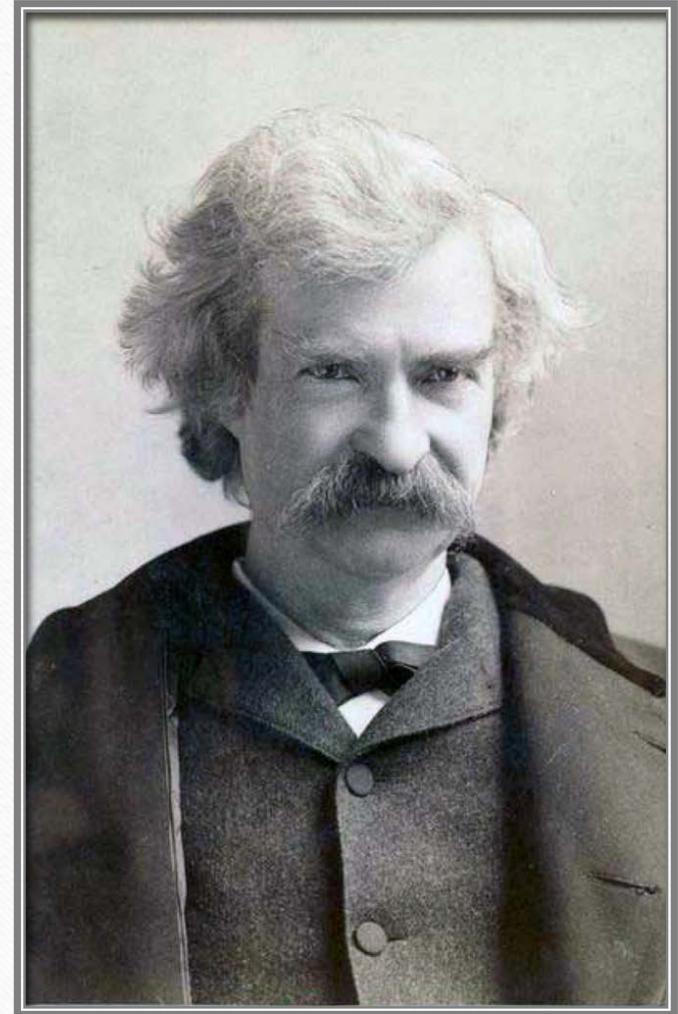
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- Amy Miller, MS, CI/CT
- Working as an interpreter for 22 years.
  - Freelance – everything under the sun
  - Education – elementary and post-secondary
  - VRS
  - Adjunct professor at William Woods University
  - Interpreter Coordinator at St. Louis Community College
  - DEAF, Inc. – Manager, Interpreting Department

“The best predictor of future performance  
is past performance.”

Do you find any validity in this statement?

Either in theory, or relative to your own life experiences.



# Your Mission Statement

Determines direction.

Focuses future.

Provides a template for decision-making.

Welcomes helpful change.

Shapes strategy.

Facilitates evaluation and improvement.

(The Growth Coach, 2015)

“Google's mission is to organize  
the world's information and make it  
universally accessible and useful”

- Google™

# Performance

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1) I AM AT MY BEST WHEN...

2) I AM AT MY WORST WHEN...

(Franklin Covey, n.d.)

# Passion

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- 1) WHAT DO I REALLY LOVE TO DO AT WORK?
- 2) WHAT DO I REALLY LOVE TO DO IN MY PERSONAL LIFE?

(Franklin Covey, n.d.)

# Talents

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- 1) MY NATURAL TALENTS AND GIFTS ARE: (EXAMPLES MAY BE ART, MUSIC, DECISION MAKING, BEING A FRIEND, ETC.)

(Franklin Covey, n.d.)

# Imagination

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1) IF I HAD UNLIMITED TIME AND RESOURCES, AND KNEW I  
COULD NOT FAIL, WHAT WOULD I CHOOSE TO DO?

I WOULD...

(Franklin Covey, n.d.)

# Vision

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IMAGINE YOUR LIFE AS AN EPIC JOURNEY WITH YOU AS THE HERO/HEROINE OF THE STORY. WHAT DO YOU IMAGINE YOUR JOURNEY TO BE ABOUT? COMPLETE THE FOLLOWING STATEMENT BY DESCRIBING WHAT YOU ARE DOING, WHO IT IS FOR, WHY YOU ARE DOING IT, AND WHAT THE JOURNEY'S RESULTS ARE.

My life's journey is...

(Franklin Covey, n.d.)

# Character

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IMAGINE YOUR 80<sup>TH</sup> BIRTHDAY. WHO WILL BE THERE WITH YOU? WHAT TRIBUTE STATEMENT WOULD YOU LIKE THEM TO MAKE ABOUT YOUR LIFE?

(Franklin Covey, n.d.)

# Contribution

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WHAT DO I CONSIDER TO BE MY MOST IMPORTANT FUTURE CONTRIBUTION TO THE MOST IMPORTANT PEOPLE IN MY LIFE?

(Franklin Covey, n.d.)

# Conscience

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ARE THERE THINGS I FEEL I REALLY SHOULD DO OR CHANGE, EVEN  
THOUGH I MAY HAVE DISMISSED SUCH THOUGHTS MANY TIMES?  
WHAT ARE THEY?

- 1.
- 2.
- 3.

(Franklin Covey, n.d.)

# Influence

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IMAGINE YOU COULD INVITE TO DINNER THREE PEOPLE WHO HAVE INFLUENCED YOU THE MOST – PAST OR PRESENT. WRITE THEIR NAMES AND THEN RECORD THE ONE QUALITY YOU ADMIRE IN THESE PEOPLE.

Name – Attribute

Name – Attribute

Name – Attribute

(Franklin Covey, n.d.)

# Balance

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Let's think of balance as a statement of fulfillment and renewal in each of the four dimensions: physical, spiritual, mental, and social/emotional. What are the single most important things you can do in each of these areas that will have the greatest positive impact on your life and help you achieve a sense of balance?

- 1) PHYSICAL
- 2) SPIRITUAL
- 3) MENTAL
- 4) SOCIAL/EMOTIONAL

(Franklin Covey, n.d.)

# Create Your Mission Statement

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- From the Performance slide:
  - I am at my best when...
  - I will try to prevent times when I am ...

(Franklin Covey, n.d.)

# Create Your Mission Statement

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- From the Passion slide:
  - I will enjoy my work by finding employment where I can...
  - I will find enjoyment in my personal life through...

(Franklin Covey, n.d.)

# Create Your Mission Statement

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- From the Talents slide:
  - I will find opportunities to use my natural talents and gifts such as...

(Franklin Covey, n.d.)

# Create Your Mission Statement

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- From the Imagination slide:
  - I can do anything I set my mind to. I will...

(Franklin Covey, n.d.)

# Create Your Mission Statement

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- From the Vision slide:
  - My life's journey is...
  - The most important job I have is...
  - The result of my journey will be...

(Franklin Covey, n.d.)

# Create Your Mission Statement

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- From the Character slide:
  - I will be a person who on my 80<sup>th</sup> birthday, ...
  - I would like for them to say that...

(Franklin Covey, n.d.)

# Create Your Mission Statement

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- From the Contribution slide:
  - My most important future contribution to others will be...

(Franklin Covey, n.d.)

# Create Your Mission Statement

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- From the Conscience slide:
  - I will stop procrastinating and start working on:
    - 1) ...
    - 2) ...
    - 3) ...

(Franklin Covey, n.d.)

# Create Your Mission Statement

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- From the Influence slide:
  - I will strive to incorporate the following attributes into my life:
    - 1) ...
    - 2) ...
    - 3) ...

(Franklin Covey, n.d.)

# Create Your Mission Statement

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- From the Balance slide:
  - I will constantly renew myself by focusing on the four dimensions of my life.
    - 1) ...
    - 2) ...
    - 3) ...
    - 4) ...

(Franklin Covey, n.d.)

BREAK!

“We cannot solve our problems with the same thinking we used  
when we created them.”

-Albert Einstein



# What Was Your Dream Setting?

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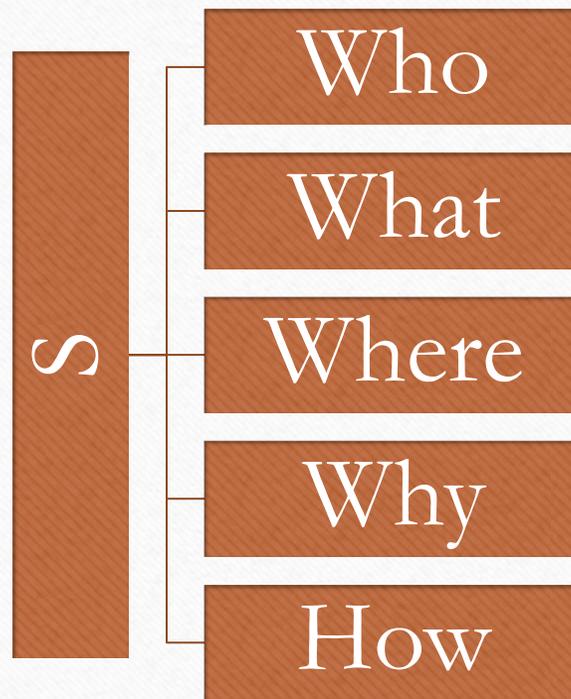


**They start out as just a Potamus**

- Education
- Entertainment/Performance
- Legal
- Medical
- Mental Health
- Government

# SMART Goals

## SPECIFIC



# SMART Goals

## MEASURABLE

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M

How will I measure performance?

How will I know it's done?

# SMART Goals

## ATTAINABLE

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A

Resources I need

Time I need to  
reserve

# SMART Goals REALISTIC

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R

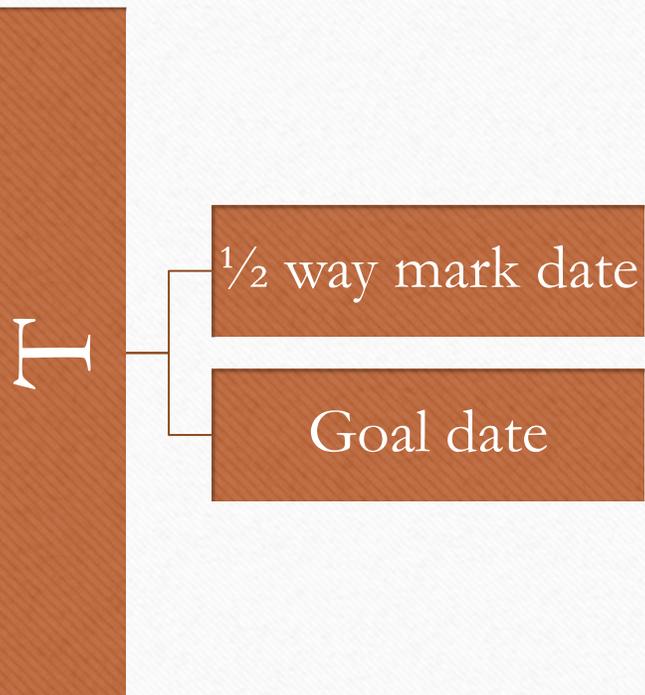
Why do you want  
this goal?

Make it relevant

# SMART Goals

## TIMELY

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# Partner Up!

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- Discuss your Mission Statement and how/if it impacts what your SMART goal will be.
- What do you want to work on?
  - College Degree
  - Certification
  - Honing Your Skills

# References

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- The growth coach (2015). 7 Reasons Why Your Company Needs a Clear, Written Mission Statement. Retrieved from <http://www.thegrowthcoachhouston.com/7-reasons-why-your-company-needs-a-clear-written-mission-statement/> on October 22, 2015.
- Franklin Covey (n.d.). Mission statement builder. Retrieved from <http://msb.franklincovey.com/> on October 22, 2015.