

# Student Representative Application



Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

College/University: \_\_\_\_\_ Instructor/Director Name: \_\_\_\_\_

Instructor/Director Contact Information: \_\_\_\_\_

### Conference Availability:

As a Student Representative, you should be available to work the full conference (Friday-Sunday) and attend the Student Representative orientation meeting Friday, October 7th after the Keynote presentation.

Due to the fact that there is a limited number of spots available for Student Representatives, all students interested must submit an application and letter of reference by a faculty member from the program they attend.

### Expectations:

As a Student Representative, you should dress and conduct yourself professionally during the entire conference. Remember that you are not only representing your school, but also MCDHH. You will introduce conference presenters and handle distribution of CEUs to participants. In exchange for your services, you will receive complimentary conference registration. You will be responsible for your own hotel accommodations; there will be a special conference rate available at the Holiday Inn. You will receive a confirmation email once the application deadline has passed.

### Application:

Complete this form and return *with letter of reference* to MCDHH by September 1, 2016. Either email all documents to [studentrepresentatives@mcdhh.mo.gov](mailto:studentrepresentatives@mcdhh.mo.gov) or mail to MCDHH at 3216 Emerald Lane, Ste. B, Jefferson City, MO 65109.

### Registration:

Do NOT send in payment for student registration if you are applying to be a student representative. The Early Bird rate will be honored for those that are not selected to be a representative for this year's conference.